



# ARCHIVAL SEARCH REQUEST

(ONLY WITH AUTHORITY OF THE CANDIDATE)

## Current Details:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

## Examination Details:

CANDIDATE'S NAME: \_\_\_\_\_  
(at the time of examination/s)

DATE OF BIRTH: \_\_\_\_\_

SUBJECT & GRADE: \_\_\_\_\_

SUBJECT & GRADE: \_\_\_\_\_

VENUE: \_\_\_\_\_  
(Country or Metropolitan)

YEARS TO SEARCH: \_\_\_\_\_  
(e.g. 1920 to1930)

## Items Required:

TRANSCRIPT OF ALL RECORDS FOUND:       DUPLICATE CERTIFICATES OF ALL EXAMS FOUND:

DUPLICATE CERTIFICATES OF SELECTED EXAMS: \_\_\_\_\_  
(List Subjects and Grades required)

Archival Search: \$25.00      Transcript: \$19.00      Grade Certificate: \$19.00      Diploma Certificate: \$25.00

AMOUNT ENCLOSED: \$       PAYMENT METHOD:  Cheque       Credit Card

SIGNATURE: \_\_\_\_\_      DATE: \_\_\_\_\_

OFFICE USE ONLY	
REC	
DATE	
MAILED	